

ABBYY® Full Technical Certification

ABBYY FlexiCapture 9.0

including FlexiLayout Studio 9.0



Course Description

Audience

System administrators, Consultants and Developers specializing in data capture and document processing. Normally the Full Technical Certification runs for 5-days, but students can split the training into two parts: Technical Certification Part 1 (3 days) and Technical Certification Part 2 (3 days).

At Course Completion

The attendee will become familiar with FlexiCapture 9.0 and FlexiLayout Studio tool functionality. The attendee will be able to create document template, create FlexiLayouts for semi-structured document, set up data recognition, validation and export options, will gain experience as FlexiCapture administrator and operator.

Certification

ABBYY FlexiCapture 9.0 Certified Consultant

Agenda

Day 1 Monday	09:00 – 17:00 FlexiCapture Overview & Project Setup
Time	Description
09:00 – 10:30	Welcome through ABBYY EU representative ABBYY FlexiCapture 9.0 Overview Product and Forms Overview System architecture
10:30 – 10:50	Coffee Break
10:50 – 11:30	Installation Types of Installation License Manager
11:30 – 13:30	System Setup System Setup Preliminary Steps
12:30 – 13:30	Lunch Break (Catering served)
13.30 – 15.00	Documents processing stages Practical Tasks
15:00 – 15:20	Project Setup Overview Project Setup
15:20 – 17:00	Coffee Break Batch Types Workflows & Queues Import Profiles Practical Tasks

Number of days: 5-day workshop

Language: English

Format: Instructor-Led Training

Course Prerequisites

Students' skills

- Basic computer knowledge
 - Functional knowledge of Windows
 - Some knowledge of programming helpful but not essential
- NOTE:** For taking part in the workshop the attendee must complete the pre-training task beforehand.

Students' computers

- Windows XP SP2, Windows Vista SP2, Window 7, Windows Server 2003 SP2, Windows Server 2008 SP2 + feature "Desktop Experience", Windows 2008 R2 + feature "Desktop Experience"
- Administrator permissions
- USB port (for hardware key)
- DVD drive
- ABBYY FlexiCapture 9.0 Distributed with FlexiLayout Studio tool installed and activated

Pre-training Task

The certification training involves a mandatory pre-training task.

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Day 2 Tuesday	09:00 – 17:00 Document Definition Creation & System Administration
Time	Description
09:00 – 10:30	Processing
	Import & Scanning
	Batch assembly
	Data Verification, Document Verification
	Practical Tasks
10:30 – 10:50	Coffee Break
10:50 – 12:30	Document Definition Creation
	Document types
	Definition creation steps
12:30 – 13:30	Lunch Break (Catering served)
13:30 – 15:00	Document Fields creation
	Recognition quality improvement
15:00 – 15:20	Coffee Break
15:20 – 17:00	Validation Rules
	Documents Structure and Export settings
	Practical Tasks
19:30	Evening Event

Day 3 Wednesday	09:00 – 17:00 ABBYY FlexiLayout Studio Essentials
Time	Description
09:00 – 10:30	System Setup & Administrator
	Operators & Roles
	Application Server and Processing Server
	Monitoring and Reports Generation
	Practicals Tasks
10:30 – 10:50	Coffee Break
10:50 – 12:30	FlexiLayout Studio 9.0 Tool Overview
	Creation stages
	Practical Tasks
12:30 – 13:30	Lunch Break (Catering served)
13:30 – 15:30	FlexiLayout Creation Basics
	Blocks and elements
	Practicals Tasks
15:30 – 15:50	Coffee Break
15:50 – 17:15	Certification Test
	Results Discussion

The Certification Test is **mandatory** for all training attendees and must be successfully passed to get the desired Certification.

Day 4 Thursday	09:00 – 17:00 Multipage FlexiLayouts
Time	Description
09:00 – 10:30	Hypotheses
	Table elements
	Practical Tasks
10:30 – 10:50	Coffee Break
10:50 – 12:30	Multipage FlexiLayouts Description
	Multipage Documents
	Practical Tasks
12:30 – 13:30	Lunch Break (Catering served)
13:30 – 15:00	Repeating Instances
	Practical Tasks
15:00 – 15:20	Coffee Break
15:20 – 17:00	Multipage Tables
	Practical Tasks

Day 5 Friday	09:00 – 17:00 FlexiLayout Studio Advanced
Time	Description
09:00 – 10:50	Advanced Features
	Alternative FlexiLayouts
	Practical Tasks
10:50 – 12:30	Coffee Break
	Classifier
	Practical Tasks
12:30 – 13:30	Lunch Break (Catering served)
13:30 – 15:00	FlexiLayout Language
	Pre- and Post- search relations
	Practical Tasks
15:00 – 15:20	Coffee Break
15:20 – 17:00	Region Expressions
	Practical Tasks
	Feedback and Questionnaire
	Q&A, NFRs